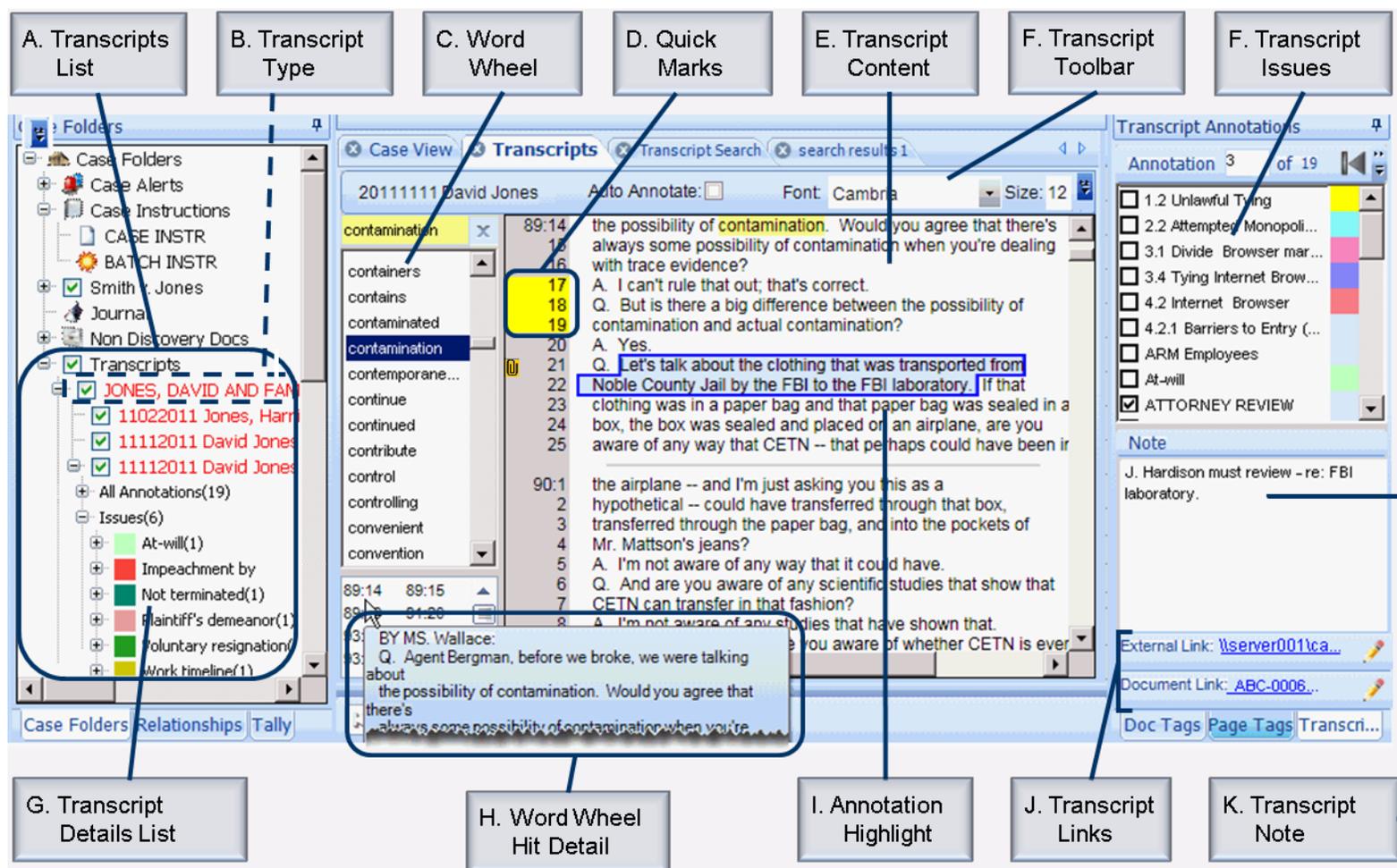


Eclipse SE[®] by Ipro 2018.0.0 Transcripts Quick Reference

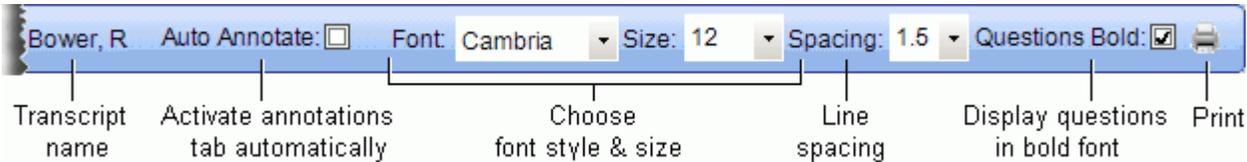


The screenshot displays the Eclipse SE Transcripts interface with the following callouts:

- A. Transcripts List:** Points to the left-hand 'Folders' pane, specifically the 'Transcripts' section.
- B. Transcript Type:** Points to the 'Transcripts' folder in the left pane.
- C. Word Wheel:** Points to the 'Word Wheel' pane on the left side of the main transcript view.
- D. Quick Marks:** Points to the 'Quick Marks' pane on the left side of the main transcript view.
- E. Transcript Content:** Points to the main transcript text area.
- F. Transcript Toolbar:** Points to the toolbar above the transcript content.
- F. Transcript Issues:** Points to the 'Transcript Annotations' pane on the right side.
- G. Transcript Details List:** Points to the 'Transcripts' folder in the left pane.
- H. Word Wheel Hit Detail:** Points to a word in the transcript text.
- I. Annotation Highlight:** Points to a highlighted section of text in the transcript.
- J. Transcript Links:** Points to the 'External Link' and 'Document Link' fields in the 'Transcript Annotations' pane.
- K. Transcript Note:** Points to the 'Note' field in the 'Transcript Annotations' pane.

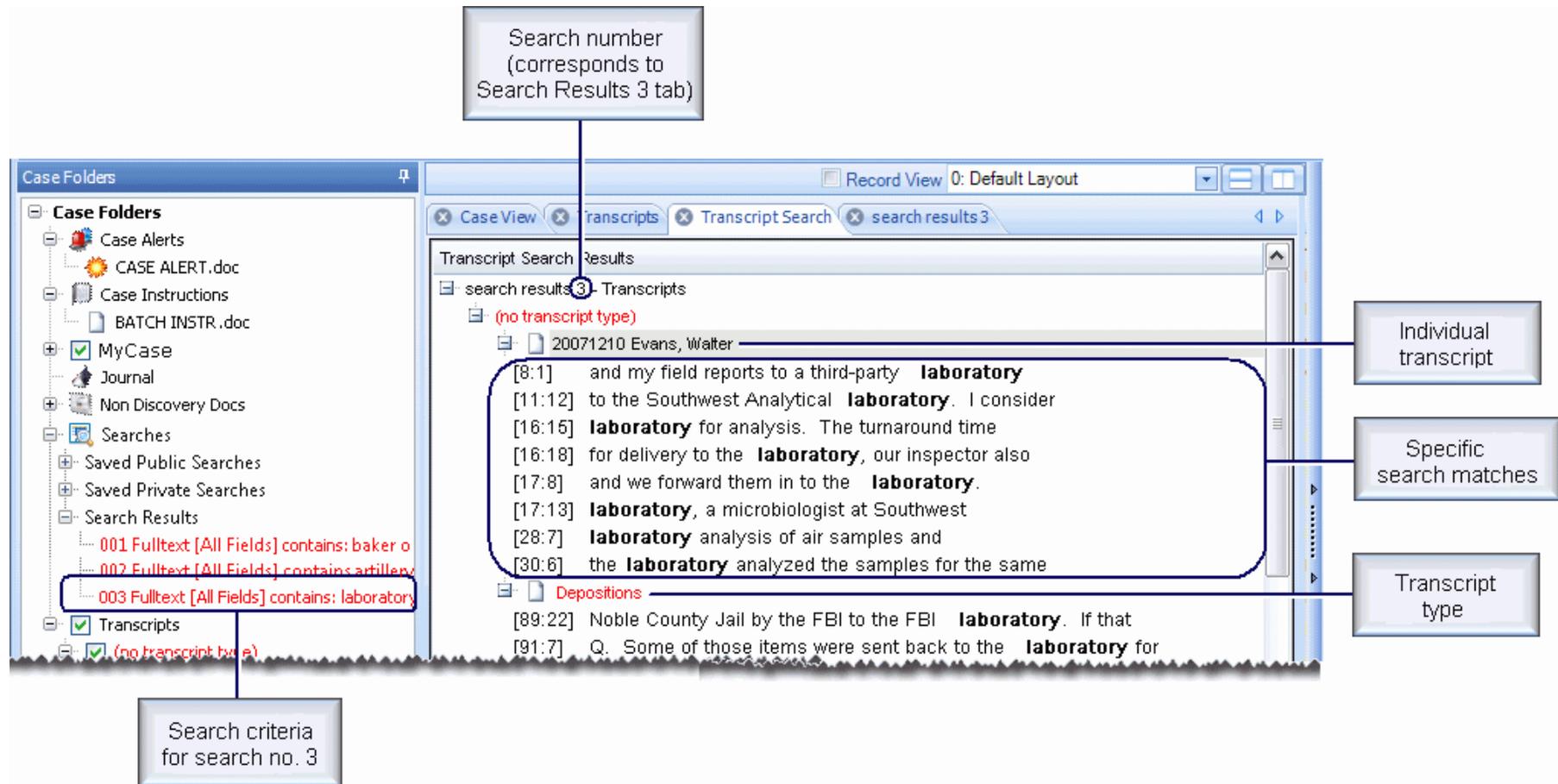
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Eclipse SE Transcript Components

Item	Description
A	<p>Transcripts List</p> <p>If a case includes transcripts, they will be listed at the bottom of the Case Folders tab.</p>
B	<p>Transcript Type</p> <p>The Eclipse SE administrator may organize transcripts into different categories (types).</p>
C	<p>Word Wheel</p> <p>The Word Wheel lists an index of words and numbers in the transcript, along with corresponding details (see item H). Enter a term in the Word Wheel “find” field (which is yellow) to locate the term.</p>
D	<p>Quick Marks</p> <p>Reviewers can click line numbers to highlight them and create “quick marks” – simple place markers in the margin. In addition to providing visual cues, a report summarizing quick marks can be generated.</p>
E	<p>Transcript Content</p> <p>A selected transcript’s text displays in this window. Drag across needed text and right-click to select it for highlighting, annotating, or copying.</p>
F	<p>Transcript Toolbar</p> <p>Use the transcript toolbar to adjust the appearance of the transcript</p> 
G	<p>Transcript Issues</p> <p>The Eclipse SE administrator defines transcript issues for each case. Reviewers tag transcript content with needed issues.</p>
H	<p>Transcript Details List</p> <p>Summary of all applied quick marks, highlights, and annotations. Double-click an item in the list to display and select the highlighted content.</p>
I	<p>Word Hit Detail</p> <p>Clicking a term in the Word Wheel displays page/line numbers for all instances of the term. Pointing to a specific entry shows the term in an excerpt in a tooltip. Clicking the entry brings that location to the top of the transcript window.</p>
J	<p>Annotation Highlight</p> <p>Reviewers highlight transcript text for further review and/or to tag it with a specific issue, add a note, or link it to a specific case document.</p>
K	<p>Transcript Links</p> <p>Reviewers use this area to link a transcript to an external and/or a case document. Clicking a document link selects the document in the Case View and related tabs. Clicking an external document link opens the file in its native program. In the transcript margin,  indicates the existence of a link.</p>
L	<p>Transcript Note</p> <p>Reviewers use this area to add needed remarks; maximum note size is 10,000 characters. Transcript notes can be searched. In the transcript margin,  indicates the existence of a note.</p>

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Eclipse SE Transcript Search Tab



The screenshot shows the Eclipse SE interface with the following callouts:

- Search number (corresponds to Search Results 3 tab):** Points to the '3' in the 'search results 3' tab.
- Search criteria for search no. 3:** Points to the search criteria '003 Fulltext [All Fields] contains: laboratory' in the Case Folders pane.
- Individual transcript:** Points to the document icon for '20071210 Evans, Walter'.
- Specific search matches:** Points to the highlighted word 'laboratory' in the transcript text.
- Transcript type:** Points to the 'Depositions' header in the transcript list.



NOTE: Transcript-only searches are not included in the **Search Results** list; view current transcript search results on the **Transcript Search** tab and past transcript searches through search history. If **Search Results** tabs are open that also correspond to transcript results, though, double-clicking the search in the **Search Results** list (or clicking a **Search Results** tab) will restore the transcript results on the **Transcript Search** tab for that search.

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Eclipse SE Transcript Keyboard Shortcuts

After opening a transcript, click in the body of the transcript (you may need to select some of the content) and use the following keyboard shortcuts to go to or find specific content:

Shortcut Key	Description
Ctrl+G	Go to a specific page and line.
Ctrl+F	Find a specific term.
F3 key	Find next search result (after starting a search with Ctrl+F).
Shift+F3	Find previous search result (after starting a search with Ctrl+F).